



MACLEOD COLLEGE

A STATE P~12 SCHOOL



Macleod College Parent Information Handbook 2022

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Macleod College Philosophy

Our Vision

To build healthy communities within and beyond the College where through education all people can create opportunities for themselves and others.

Our Mission

Macleod College empowers and supports every student to realise and reach their full potential; to grow and develop the skills, knowledge and values to build positive relationships, lead creative and productive lives and contribute meaningfully to their local and global community.

Our Purpose

Macleod College is committed to providing high quality education in an engaging, challenging and flexible learning environment underpinned by our core value of RESPECT.

Our Values

R	Responsibility	We take ownership of our actions and place in the school community
E	Excellence	We aim high and celebrate growth and achievement
S	Strength	We recognise and nurture positive qualities in ourselves and others
P	Purpose	We acknowledge the value and effort in achieving our goals
E	Empathy	We seek to understand the experiences of others
C	Community	We create a sense of belonging through mutual support and shared contribution
T	Trust	We believe in ourselves and others

PRINCIPAL'S INTRODUCTION

I am pleased to introduce to you our 2022 Parent's Handbook. This important publication is a concise handy reference to facilitate effective communication between home and school.

Research has shown that parent interest in their children's schoolwork is one of the most effective indicators of educational success and this is enhanced by participation in school events.

My own experience has shown that parents and school personnel working together can achieve the best outcomes for young people. This booklet provides operational information to help families and the schoolwork together.

Macleod College is a large college and the three sub-school structure with teams of coordinators for Early, Middle and Later Years enables personalized contact with families. Year level Student Managers should always be your first point of contact with the college. The teams are structured as follows:

Early Years	Prep – Year 4
Middle Years	Year 5 – Year 9
Later Years	Year 10 – Year 12

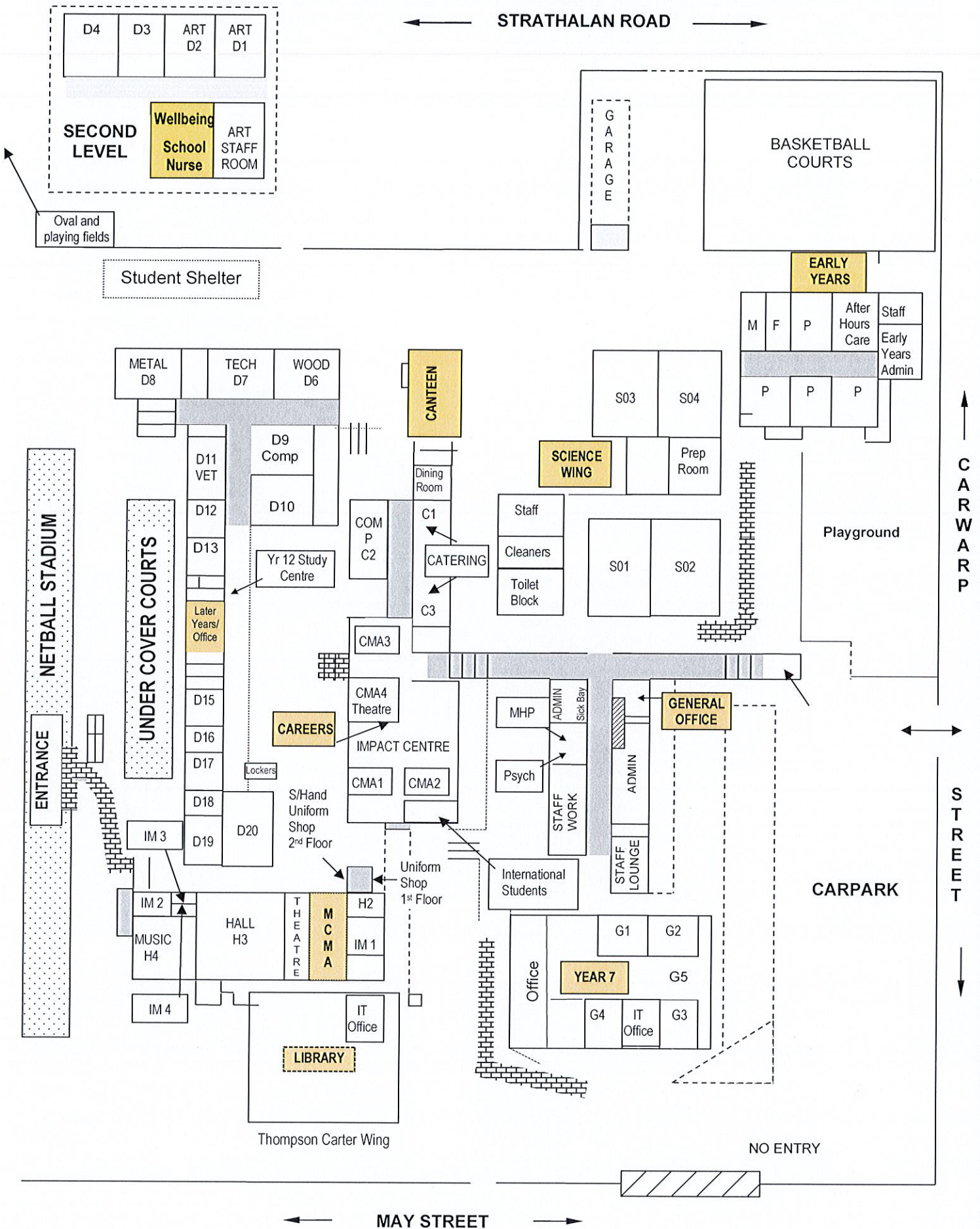
This booklet is an introductory guide that summarises the main policies of the school. If you wish to seek further advice, detailed policies and practices are available from the office or by speaking with the College leadership.

We want to achieve the best outcomes for your children. This booklet is a starting point in a long and important relationship between the school and your family. Due to COVID in 2020/21 some of the information included may have been revised and depending on outcomes at the beginning of 2022 may change again. We will advise you of any substantial changes via our Compass newsfeeds.



Mario Panaccio
Principal

MACLEOD COLLEGE - ROOM LOCATIONS - 2022



ABSTUDY

ABSTUDY provides financial assistance for Australian Aboriginal and Torres Strait Islanders who undertake approved secondary or tertiary education courses. Assistance is also available to primary students. For further information contact Centrelink Offices.

ATTENDANCE

Education is compulsory in Victoria between the ages of six and sixteen years. When children are enrolled it is expected they will attend school every day of each term. All schools in Victoria record daily attendance. All students at all year levels must obtain 85% + attendance.

If a student is sick or misses school for any other reason, a note must be sent to school explaining the absence within 3 days of the absence.

Parents may report absences:

- by ringing the college on 9459 0222
- recording the absence on Compass.

The college attendance is monitored on a lesson-by-lesson basis using an electronic program, Compass. Parents are able to log in and check their student's attendance and also log an absence. **Please phone the college 9459 0222 or email macleod.co@education.vic.gov.au to provide an explanation for student absences.** Students arriving at school after 9.00am must report to the General Office to sign in.

BALL GAMES

The college is fortunate in having extensive playing fields upon which students can enjoy ball games. However, the playing of ball games in any areas where there are glass windows is forbidden at all times. Should a student cause a window to break for any reason the college will set an appropriate contribution towards replacement costs. For safety and legal reasons students are not permitted to retrieve balls from the roof; balls are regularly collected and returned by college maintenance. For this reason balls should be clearly labelled

BEHAVIOUR

Macleod College aims to provide a co-operative and caring academic environment within a P - 12 school. The college promotes high standards of behaviour based on co-operation, courtesy, respect, self-discipline and mutual responsibility between all members of the college community. The secondary students are expected to show the younger students, leadership and consideration and to be excellent role models.

BELL TIMES

The school day starts at 8.54am for all students.

Primary students go to their assigned classrooms in readiness for the start of Period 1 at 9am.

Students in Years 7 – 9 will attend home group from 8.54am until 9am then proceed to their Period 1 class.

Year 10 - 12 students do not have home group but **all students must be at their Period 1 class ON TIME at 9am.**

Please be aware that on the last day Terms 1, 2 & 3 students are dismissed at the earlier time of 2.20pm and in Term 4 at 11am.

	Regular	Early Finish
Form Assembly	8.54am – 9.00am	8.54am – 9.00am
Period 1	9am – 10.00am	9.00am – 9.50am
Period 2	10.00am – 11.00am	9.50am – 10.40am
Recess	11.00am – 11.20am	10.40am – 11.00am
Period 3	11.20am - 12.20pm	11.00am - 11.50am
Period 4	12.20pm – 1.20pm	11.50am - 12.40pm
Lunch	1.20pm – 2.10pm	12.40pm – 1.30pm
Period 5	2.10pm – 3.10pm	1.30pm – 2.20pm

BICYCLES

Bicycle racks are provided for student use and are located outside the Administration Block. Students are required by law to wear approved helmets when riding, these are to be stored in their lockers. Riding bicycles on the footpaths or in the school grounds, borrowing or tampering with bicycles belonging to another student, will all be regarded as serious offences. Students are advised to lock their bicycles and leave all unessential accessories at home.

BULLYING

Macleod College has a comprehensive anti-bullying policy that includes specific procedures and is available on the College website www.macleod.vic.edu/au

CAMPS

Overnight camps are integral to the college curriculum. Regular camps include Grade 5/6 and Grade 3/4 Activity camps, Year 7 & 8 Camps, Year 9 City Experience, Music Camps and a Music Performance Tour, German students' camps and every 2 years a cultural exchange trip to Germany. Participation is not automatic and is dependent on feedback from teachers regarding effort, participation, behaviour and overall standard of work.

Students who have been involved in discipline issues might not be permitted to attend. All year level coordinators are developing ways of improving the camp programs to ensure that all students are given opportunities to participate in this extra-curricular activity.

CANTEEN

The college canteen, run by a private firm is open between 8.00am and 2.30pm Monday – Friday and supplies an extensive menu of nutritious food as well as snack food. Up to date menus are available from the General Office.

CAREERS

The Pathways Leader in the college co-ordinates the Careers Education program offered by the school. The Pathways Leader and the Careers Centre should be seen as resources that are available to all members of the school community - be they students, parents or teachers. Work Education should not be seen as something that is only relevant to people the day or the week before they leave school.

Rather it should be seen as a long-term developmental process (beginning in Grade 6) that embraces four main areas:

- self-awareness
- decision making
- opportunity of career awareness
- transition awareness

Parents and students are encouraged to use these resources at their convenience. The Careers Centre is situated in the IMPACT Centre and is open by appointment with our Careers/Pathways Leader, Donna Morante.

CAR PARK

Entrance to the college car park is from Carwarp Street. Parents are **NOT** to drop off or pick up students in the car park, as for safety reasons students are not permitted in this area. This is an important safety issue. Parents are permitted to park in the College car park if attending meetings or appointments during school hours.

Each year a number of VCE students gain their drivers licence and drive to school. Once they have completed and submitted the correct paperwork, Year 12 students are permitted to park in the school car park.

The Macleod College guidelines for student car use are:

- Students wishing to drive to school must first complete the '*Permission to Drive to School*' form which is available at the General Office and are permitted to park in the college car park along the May Street side.
- Students who drive to school must follow the same attendance rules as all other students. They must remain at school until the end of their last timetabled class on each day. Student drivers must not go driving during lunchtime or private study periods
- Students are not permitted to take other students as passengers. This includes to and from the college as well as during the school day.
- They may bring siblings to and from school with written parent permission.

COLLEGE PHOTOGRAPHS

Each year, both class and individual portraits are taken of all students, parents order and purchase their photo pack online. **The Photograph date in 2022 is Wednesday 16 March.**

COMMUNITY AGENCIES

Parents can access a large variety of community agencies and services (printed at the back of the booklet) that work directly with the college.

COMPASS

Compass is a student management system that allows you to access up-to-date and meaningful information about the college and your child's progress.

Compass includes many different features including:

- Monitor your child's attendance and enter approval for absence or lateness
- Communicate with your child's teachers and update your family contact details
- View your child's timetable
- Download and view your child's interim and semester reports
- Book Parent/Teacher/Student Conferences
- Approve excursions
- Payments

All students and parents are provided with a secure account and parents have the ability to set and reset passwords via the Compass homepage. Compass is available via the website macleod.vic.jdlf.com.au and via the Compass School Manager mobile app available for IOS and android devices.

Compass features:

Students - *timetable, lesson plans, learning tasks, events, calendar, news feeds, ID cards for Kiosk*

Parents - *student timetables, lesson plans, learning tasks, events, calendar, news feeds, parent teacher interview booking, reports, attendance approvals and monitoring, teacher contact information and access to school curriculum and documentation, approve excursions and payments.*

Compass is a web-based system that is accessible on any web browser or by using the Compass IOS or Android app. Every family receives a separate login to Compass that will be provided by the College at enrolment. The Compass web address is <http://macleod.vic.jdlf.com.au>

For help with using Compass or to retrieve your password please contact the General Office on 9459 0222.

COMPUTING FACILITIES

BYOD – Years 5 - 10

Macleod College understands the importance of ensuring our students develop 21st Century Skills. We strive to provide our students with relevant curriculum that builds an enthusiasm for learning and essential skills to be adaptable, resourceful and flexible thinkers.

At Macleod College we recognise the diverse backgrounds and technology interests of our students. To accommodate these interests our BYOD model allows students and parents to choose their own learning device. This supports families that may already have an appropriate device and can eliminate the need to purchase additional equipment. We are happy to provide advice to parents when choosing appropriate devices. More information is available on the College website.

To support the BYOD program at Macleod College we have:

- Secure WIFI network to suit multiple device types
- Updated curriculum and learning spaces to adapt to changes in technology
- Secure parent purchase portal via edunet <https://macleodcollege.technologyportal.com.au/>
- Purchase Portal Password is **MC2022**

Google

All students at Macleod College are provided with a centrally managed Google Apps account, providing all students with an email address and access applications such as documents, spreadsheets, presentations and storage drive. All curriculum materials are provided to students electronically via Google or Compass. Google Apps is the primary method for teachers and students to collaborate and submit work, accessible via the internet at home or school

Computer Access (dependent on year level and subject area)

Macleod College maintains 3 labs of computers providing students with access to specialized software including the Adobe Creative Cloud Suite.

Projectors

90% of our classrooms have interactive projectors or TV's both with audio capabilities. Students can attach their BYOD device to present assignments, presentations and digital content.

Note:

It is the responsibility of the student to provide a compatible display port accessory appropriate for their device for HDMI or VGA.

COUNSELLING

The student managers are usually the first point of contact for both students and parents with regards to welfare related issues. They may then refer the issue to a member of the relevant wellbeing team within the college.

COURSE INFORMATION

Year level subjects are limited to availability and timetabling. The Macleod College curriculum is organised to a traditional structure based around a 10-day timetable with 5 x 1 hour periods per day. This provides 50 hours of study per 10-day cycle.

Years 7 - 10 provide balanced and substantial courses in each of the 8 learning areas of Arts & Technology, English, LOTE, Humanities, Mathematics, PE, Health and Science. Year level structures are designed to enable all students a breadth of academic and creative experience.

CROSSING

School crossings are supervised in both Carwarp Street and May Street before and after school each day. This gives direct access to the college. Parents can safely drop off students on the north side of Edward Street or the Macleod Shopping Precinct and they can then walk to the crossing.

CURRICULUM SUPPORT AND ENRICHMENT PROGRAMS

Cultural and Artistic

- Instrumental music offered in woodwind, bass, percussion, strings, piano and voice
- Extensive range of performance groups
- College magazine: *Dunvegan*
- VCE Art and Technology Exhibition
- Enrichment and Achievement Program
- 'Sister' school in Germany
- Overseas Student Exchange Programs
- Display of Student Work
- Arts Display
- Cross Age Buddy System

Sporting, Leisure and Camps

- Extensive camps and excursion programs.
- Coaching and participation in a wide range of interschool sports
- School sports - swimming, athletics and cross country
- Primary gymnastics and swimming programs

Educational Enhancement

- Full library service during class time and after school
- Extensive collection of print, audio and video materials to support curriculum
- Recognition of student achievement via displays, newsletters, letters and local press
- Enhanced provision of VCE counselling and support in the areas of study skills, time organisation and exam techniques
- Wider reading program
- Homework Club program
- Primary music performance
- Activity/Theme days
- Interactive Satellite television programs
- Home reading program
- Extensive guest speaker program
- English as Another Language (EAL) program
- Learning area excursions
- VCE orientation program
- Study Skills Program
- Parent Information nights

Careers and Work Education

- Access to extensive collection of career and course information
- Students over 15 years of age may access work experience programs
- VCE programs counselling
- Course and career counseling
- Careerwise
- Exit student surveys
- Guest speakers and information night
- TAFE taster programs

Student Leadership and Decision Making

- Student Representative Council
- Student fundraising activities
- Primary and secondary College Captains and Deputies
- Fundraising for community organisations
- Primary house leaders and secondary house captains

Transition

- Transition program for incoming Preps and exiting grade 6 students
- Visits from Year 7 and Transition coordinators to liaise with local primary schools
- Invitation to Year 6 students and parents to attend school information evening
- Year 7 Program
- Year 7 Camp
- Grade 5 visits from main feeder primary schools
- Year 7 Peer Support program and socialisation program

Pastoral Care and Counselling

- Form group teacher, year level coordinator, Student Wellbeing Leader
- Integration and Learning Support provision
- District support staff, visiting psychologists, access to speech therapists, etc
- Liaison with community support services - both government and non-government
- Out of school Hours Care Program
- Peer support program
- Life Education
- Engagement Framework

EATING

Many students find that by lunchtime they are extremely hungry so they are encouraged to eat a substantial morning tea at recess that can be brought from home or purchased at the canteen. Students should have an adequate breakfast before beginning each school day.

Students are not permitted to eat inside the school buildings and are expected to dispose of all litter appropriately and thoughtfully.

A breakfast club is held every Tuesday & Thursday morning in G Block from 8am – 8.45am and is open to all students.

ENVIRONMENTAL DUTY

All students in the college share the responsibility of keeping the yard litter free. This will include classes being rostered on 'Environmental Duty' ie cleaning the yard. Disposable gloves are supplied.

FACILITIES

The College includes the use of the **NETS** Stadium (a 4 court indoor netball complex) and 2 undercover outside courts. The multi-functional nature of the stadium is well suited for a variety of purposes, including whole school assemblies.

The **IMPACT** Centre is situated in a wing of the College and comprises a large open plan learning space and a large theatre complete with a data projector and a surround sound system.

A new **SCIENCE WING** is due to open before the end of 2021, with 'state of the art' facilities for all our science programs.

HOURS OF OPERATION

The General Office is open between 8.30am and 4pm. Telephone 9459 0222. You may also email the College macleod.co@education.vic.gov.au

HOUSE SYSTEM

The house system operates from Prep to Year 12. Year 12 House Captains oversee one Year 11 House Captain and two House Leaders (Years 10 & 5/6) from for each house. The four houses at Macleod College are Carter House (gold), Ramsay House (red), Scarff House (blue) and Shepherd House (green).

The houses compete for the Jason Taylor Memorial Trophy that is awarded at the annual Awards Evening held in December of each year. House competitions include the annual swimming and athletics carnivals.

IMMUNISATION

Before enrolling a student in a Victorian school, parents have to give the school a record of the child's immunisations. The local council medical officers visit the school annually to up-date immunisations for students in Years 7 & 10. Parents who have questions about immunisation should contact their local doctor or Banyule Council's Health Department.

INSURANCE

The Department of Education and Training does not provide personal accident insurance or ambulance cover for students. Parents and guardians of students, who do not have student accident insurance and ambulance cover, are responsible for paying the cost of medical treatment for injured students, including the cost of ambulance attendance/transport and any other transport costs.

Student accident insurance/ambulance cover policies are available from some commercial insurers and can be obtained by parents/guardians for individual students.

PLEASE REMEMBER: Private property brought to school by students, staff or visitors is not insured and the Department does not accept any responsibility for any loss or damage.

INTEGRATION AND LEARNING SUPPORT

State government support may be available for students who require integration and learning support. Please contact the General Office 9459 0222 for details of who to contact to check eligibility.

INTERPRETING AND TRANSLATING SERVICES

All schools are able to access the Victorian Interpreting and Translating Services. These services can provide interpreters for parent interviews and information sessions for parents of non-English speaking background (NESB) students. In addition, schools are able to access the services to translate school notices. Parents may get a representative to contact the school to arrange appointments.

LIBRARY

Our Library is a vibrant, welcoming and engaging space with supportive and informed staff.

Our emphasis is on literacy (both print and non-print), learning and reading for enjoyment. We have a great range of material and welcome student suggestions.

The library provides for the full range of P - 12 needs, with classes, computer labs, printing/photocopying, research/IT assistance, casual areas and study areas. The library is open from 8.40am – 3.30pm Mondays & Fridays and until 4.30pm Tuesday – Thursdays, dependent on school meetings.

LOCKERS

A locker is issued to each Year 7 – 12 student at the beginning of the year, the security of which is the student's responsibility. The lockers remain the property of the college and the administration has the right to request access when appropriate. **Students are not to remain in locker areas once they have collected or stored class materials.**

Year 7 students will be issued with combination locks that they can continue to use in future years. Faulty locks will be replaced at no cost but if the lock is damaged, replacement locks will have to be paid for.

LOST PROPERTY

This should be handed in to the General Office. **Please label all personal property so it may be returned ASAP.**

MACLEOD COLLEGE COUNCIL

The School Council consists of 15 members made up of:

- Principal (Executive Officer)
- 4 elected Department of Education and Training employees
- 6 elected non-Department of Education and Training employees
- 2 student members
- Up to 2 co-opted members

The Council has active teams, which are convened by Council members. Two Council Meetings per term are held at the college or online at 6.15pm and are currently held on a Wednesday.

Parents and students are welcome to attend as observers. Parents are advised in the newsletter when the team meetings are being formulated and opportunity exists for parent participation in these even if they are not members of the School Council.

MAJOR EVENTS

Major events at the college cover academic, cultural and social events and celebrations. Some of our major events for 2022 will hopefully include the house swimming and athletics carnivals, Banyule Festival, EXPO Night, camps, music concerts, NAPLAN testing at Year 3, 5, 7 & 9 levels, Education Week, Remembrance Day, the annual Awards Night held in December and Christmas activities. **Due to the Term 1 holidays and the return to school on Tuesday 26th April, we will not be holding an ANZAC Ceremony in 2022.**

MANDATORY REPORTING OF CHILD ABUSE

Children and young people have the right to be protected from abuse and neglect. Teachers are legally required to notify the Department of Health and Community Services if they form a belief that a child may be at risk of harm from sexual abuse, physical injury or neglect.

MOBILE PHONES, IPODS ETC

In accordance with the Department's **Mobile Phones Policy** issued by the Minister for Education, personal mobile phones must not be used at Macleod College during school hours, including lunchtime and recess, unless an exception has been granted.

Where a student has been granted an exception, the student must use their mobile phone for the purpose for which the exception was granted, and in a safe, ethical and responsible manner.

Macleod College understands that students may bring a personal mobile phone to school, particularly if they are travelling independently to and from school.

At Macleod College

- Students who choose to bring mobile phones to school must have them switched off and securely stored during school hours
- Exceptions to this policy may be applied if certain conditions are met (see below for further information)
- When emergencies occur, parents or carers should reach their child by calling the school's office.

MANAGED INDIVIDUAL PATHWAYS (MIPS)

The Managed Individual Pathways program ensures students 15 years and older have a current plan for their future years at school, further education and training or employment. MIPS programs are incorporated into the Years 10, 11 and 12 curriculum and each student supported with resources necessary for them to achieve their pathway goals.

MUSIC

The **Macleod College Music Academy (MCMA)** provides outstanding specialised music education to all students from beginners to advanced.

Our History

Macleod College has a strong history of music education. It was established as one of four specialist music schools in the 1970's and continues to maintain high standards of music performance, creativity and innovation. 1 in 5 students at Macleod are currently involved in the performance program.

What We Offer - MCMA provides a safe and accepting environment where all students are valued and can express their talents and creativity.

Students enrolled in the Macleod College Music Academy are provided with access to:

- tuition in all areas of strings, wind, brass, percussion and voice with highly experienced and practicing musicians
- a wide range of innovative and quality performance ensembles
- scholarships for Year 7
- study of a second instrument
- programs in leadership and teamwork
- Access to AMEB and ANZCA examinations
- regular performance opportunities
- an enjoyable and fulfilling school experience
- Music tours and performance camps
- The best value for money musical experience in the North-Western Victoria Region.

What We Achieve

Macleod students regularly:

- are among the top VCE Music students in the state, consistently achieving scores of 40+ and being invited to perform at Top Class
- receive their first preference at tertiary institutions such as Victorian College of the Arts(VCA),
- West Australian Performing Arts (WAPA), Monash University and Ballarat Academy of Performing Arts participate in many quality performances
- perform at festivals and competitions such as Generations in Jazz, State Schools Spectacular and Royal South Street Eisteddfod

Our Facilities - Macleod College possesses a purpose built 330 seat Performing Arts Centre complete with dedicated instrumental teaching rooms, rehearsal and performance spaces. We provide a full range of percussion and hire instruments, a grand piano and recording equipment.

Our Partners - MCMA is building an impressive list of community partners who will work with us to provide the most comprehensive music experience in the area. For more information about enrolling in the Macleod College Music Academy contact the Music Director Mr Jim Griffiths on 9459 0222 or James.Griffiths@education.vic.gov.au

MUSIC COMMITTEE

The Macleod College Music Committee helps to promote and assist music education at the college. The committee provides support to specific musical activities and seeks to improve facilities for music education. Membership of the Music Committee is open to all parents of music students at the college. Meetings are held at least once a term. Interested parents should contact the Music Director Mr Jim Griffiths through the General Office.

NEWSLETTERS

College Newsletters are each issued fortnightly. They keep parents informed of excursions, meeting dates and other general information about the school and hopefully to increase parent involvement.

The access link is sent to all families through Compass and is available on the website. Please read each issue as it is a major form of communication used by the school to keep the school community informed and up to date regarding events at Macleod College.

OUT OF SCHOOL HOURS CARE (Prep – Year 6)

Parents may enroll in this service by obtaining an enrolment form from the general office or contacting the coordinator on 0401 991 093.

In 2022 we are offering before school care from 7am - 8.45am on Monday, Wednesday and Friday and after school care from 3.10pm – 6.30pm daily. We will continue to monitor the situation and appropriate changes made if needed.

Childcare assistance is available by completing the appropriate claim forms. These can be obtained from the coordinator or from Centrelink.

When children from the Prep to Grade 6 sector are not collected after school they will be taken by the last yard duty teacher to Out of School Hours Care (if registered) and an appropriate fee will be charged.

PARENT/TEACHER/STUDENT CONFERENCES

An essential part of the school year is the Parent/Teacher/Student Conferences. These are held twice a year and are designed for the mutual benefit of both parents and teachers with the desire to help students in the most effective way.

On these days formal classes are not held and students are expected to attend these conferences with their parents. The dates of conference meetings are published in the college newsletters. Appointment times are uploaded onto Compass one week before the conferences take place.

Parents are encouraged to contact the school at any time to make an appointment to discuss their student's progress. Parents may also contact teachers via email, parents are issued with an information book at the beginning of the year containing email addresses of all teaching staff.

PAYMENTS TO THE COLLEGE

College fees and any other expenses incurred at school may be paid via the following methods:

Cash Visa Mastercard EFTPOS Compass Pay

Unless otherwise instructed all payments by students should be made at the General Office before school or at recess. Parents are welcome to make payments anytime between 8.30am – 4pm. Receipts are issued for all payments made through the General Office.

PE CHANGE ROOMS

Students must not leave valuables in the PE change rooms. They are able to visit their lockers before and after PE classes and must lock any valuables away themselves.

PRINTING & PHOTOCOPYING

A BW/Colour photocopier is available for all students to access and is located in the Library. Students use the 'Papercut' system for the use of printers and photocopiers and are charged accordingly. Students can check their Papercut balance via Compass or when logged onto a school computer.

All students are given an initial balance of \$20 on their Papercut account, by the college, at the start of the year. When required, they top up their account by paying at the general office.

Costs per page:

Black & White	A4 - 10c	Colour	A4 - 50c
	A3 - 50c		A3 - 80c

PRIVATE STUDY FOR SENIOR STUDENTS

Students studying VCE/VCAL/VET are required to complete about a third of the course outside the classroom; this means that they will have to undertake individual or group private study at home or at school.

When students use the library for private study purposes they are required to come prepared to work and not interfere with the right of any other student to a quiet learning environment. There is also a Year 12 Study Centre for VCE study.

PUPIL-FREE DAYS

Pupil free days will be advised by Compass newsfeeds and publicised in the college newsletter well before the date. Parents should refer to these regularly to stay informed. Dates are also published on the website.

REPORTS

Continuous Assessment - Macleod College has a "continuous assessment" that aims to provide students and parents with timely information regarding student skill acquisition, learning and growth. Staff set and assess learning tasks via the Compass portal. They regularly and more closely monitor and report on student performance and provide immediate additional learning opportunities for students to master challenges as they arise.

Continuous assessment also helps students identify how they learn, how they can approach problems differently, what their blind spots are and how they can eliminate them. To be fully aware of their child's learning progress parents are asked to regularly check their child's Compass portal in the "Learning tasks" window

End of Semester Summary Report - The report provides a summary of achievement for each of the assessment tasks along with teacher judgement of work habits - effort, organisation, classroom behaviour, work submitted and seeks assistance. Parents are encouraged to look at the individual learning tasks on COMPASS for a full analysis of achievement and progress against the Victorian Curriculum Standards.

SCHOOL BAGS

While Macleod College school backpacks are available and recommended, they are not a compulsory part of the uniform. We do ask that all bags are named, so that they can be returned to the owner if misplaced.

School bags are not to be taken into the yard during the school day and students who need a change of clothing for practical classes must carry this in a smaller bag. Bags are not permitted in classrooms.

SICKNESS AND FIRST AID

Students who are ill or injured are to report to the First Aid assistants at the General Office.

Please note that the college will call an ambulance if this is deemed necessary, so appropriate ambulance insurance is recommended.

A qualified first aide assistant staffs the First Aid Centre and it is equipped to handle minor accidents only. In case of an emergency, every effort will be made to contact a parent.

Students who arrive ill or become ill during the day cannot be looked after at the college. The college will ring parents to arrange for the student to go home. For these reasons, parents must make sure that records of contact telephone numbers are up to date.

If a child has a medical condition, the college needs to be informed. In particular, the college needs to know if a student has haemophilia, asthma, anaphylaxis, diabetes or severe allergic reactions to particular foods, bee stings etc.

Anaphylaxis - Students must lodge with the First Aid Officer (General Office) a current Anaphylaxis Plan (issued by a doctor) and an in-date epi-pen.

Asthma - Students must lodge with the First Aid Officer (General Office) a current Asthma Plan (issued by a doctor). Parents of asthmatic children should ensure that the college's records contain details of medication and peak flow readings. Students should carry puffers at all times for emergency use. The college has a pump and parents should supply the college with appropriate medication if this is likely to be required.

Dental Service - The Child Dental Benefits Schedule provides eligible children between the ages of 2-17, access to up to \$1,000 in benefits per child for dental services over two consecutive calendar **years**.

Dental services include:

- | | |
|-------------------|----------------------|
| ▪ Examinations | ▪ Fissure Sealing |
| ▪ X-rays | ▪ Fillings |
| ▪ Cleaning | ▪ Root Canal Therapy |
| ▪ Fissure Sealing | ▪ Extractions |

Emergency appointments – no wait time

***No out of pocket costs**

***All children aged up to the age of 13 are eligible for FREE dental treatment**

***All children up to the age of 17 are eligible for FREE dental treatment if they hold a concession card or are dependents of concession card holders.**

Contact Banyule Community Health at 21 Alamein Road, West Heidelberg. Phone 9450 2000.

Diabetes or Epilepsy - Please ensure that the college records maintain up-to-date management strategies and records of medication taken in case an ambulance is required.

Infections - If your child contracts an infectious disease, head lice, ringworm, scabies or impetigo (school sores), please advise the college. The First Aid assistants can also advise you when your child can return to school.

SPORT

Macleod College has an excellent record of sporting success. The college encourages its students to participate in sporting events at all levels and conducts its own swimming and athletics carnivals. It encourages participation in round robin competitions organised by the Victorian State Schools Sports Association.

In addition, the college encourages students to participate in community-based weekend sporting competitions.

STUDENT CONDUCT

Discipline at the college is predicated on the assumption that it is better to reward appropriate behaviour with a view that inappropriate behaviour will be avoided.

It is also a principle that individual student behaviour should not be allowed to stop other students from learning, teachers from teaching or to compromise the safety and health of the community.

Poor behaviour will attract consequences graded so that they are appropriate to the age of the student, the student history and the nature of the offence.

STUDENT INFORMATION

It is imperative that all information regarding contact addresses and telephone numbers for students, parents and emergency contacts is up to date as this information is essential in case of illness or emergency.

All changes should be given to the office staff as soon as possible.

STUDENT LEADERSHIP

Captains

College Captains are elected from Year 12 (Senior) and Year 5/ 6 (Junior). Deputy College Captains are elected from Year 12 only. International Student Captains work with the leadership group and the International Student Coordinator in supporting activities that engage and support both the International and whole school student body.

The Macleod College Music Academy has Music Captains and Deputies who play an integral role in the planning, organisation and running of various music events and are each responsible for leading a different ensemble group.

House Captains

Each House has one Captain from Year 11 and a House Leader from Year 6 & Year 10. They plan and implement house based sporting and non-sporting activities throughout the year.

Student Representative Council

Students from Years 7 to 11 can apply to become members of the Student Representative Council. Students are supervised by Year 12 leadership and plan school and charity fundraising events.

Other Leadership Positions

Student ambassadors are chosen from Year 3 – 5 and 7 – 9. Wellbeing Leaders have a representative from Year 10, 11 & 12. Two Rainbow Group Leaders are chosen from the senior years.

The term of office for leadership positions is from the beginning of Term 4 to the end Term 3 the following year.

TEXTBOOKS AND STATIONERY

Students are required to obtain all books and stationery prior to the commencement of the school year so that curriculum programs can begin smoothly and effectively.

Booklists are distributed by the school and parents order online at **North of the Yarra, Strathallan Road, Macleod by Wednesday 8 December**. If you do not arrange home delivery, orders can be picked up on **Friday 21 January 2022 between 9am and 12pm** at the Macleod College Hall in the Carter Thompson building.

Textbooks can also be sold and bought second-hand at North of the Yarra. Please check their website for details.

Year 7 – 12 Stationery Lists

Please note that the separate stationery lists for Years 7 – 12 are a guide only and students may be required to purchase additional items.

TRANSPORT

Macleod College is adjacent to the Macleod Railway Station, which is on the Eltham/Hurstbridge line. Buses from Reservoir station terminate at Macleod Station. Further information about public transport to Macleod College can be found at <http://ptv.vic.gov.au/timetables/>

All Macleod College students travelling on public transport are expected to behave in a manner that reflects well on the college. Students are expected to queue in an orderly manner and let passengers alight from the train or bus before boarding themselves.

UNIFORM

New Uniforms

Noone Imagewear run an on-campus uniform shop that supplies all new uniform items (except shoes). It is located on the 1st floor of the Thompson-Carter wing and is open on **Tuesdays and Thursdays from 3.15pm – 5pm (during school term). CURRENTLY CLOSED DUE TO COVID.**

Uniforms are available from Noone Imagewear, 283 Lower Heidelberg Road, East Ivanhoe, 9499 1439.

Parents are strongly advised to read the college dress code carefully; it is important that correct items are purchased, as replacing unsatisfactory items can be costly and wasteful. In particular, parents and students should ensure that they purchase correct school trousers that must be tailored college grey.

Secondhand Uniforms

Secondhand uniform items are available from the **Secondhand Uniform Shop** which is located on the 2nd level of the Thompson Carter wing at the top of the stairs above the Noone New Uniform shop.

This is run by volunteers and is only open on **Thursday afternoons from 3.00pm – 3.45pm.**

We are accepting uniform items for sale. They can be left at the General Office but must be laundered, bagged and accompanied by the appropriate completed form.

Once items are sold funds will be credited to your school Compass Account (or a bank account if the student(s) have exited the college).

UNIFORM POLICY

College Council has set a uniform to be worn by all students at this college. Parents will be given a list of college uniform upon enrolling. All students are expected to wear the college uniform.

At all times the manner in which the uniform is worn shall reflect pride in the college. Amongst other things, this means that the uniform will be clean, in a state of good repair, appropriately fitted and worn without non-uniform items being visible.

If students are not wearing complete college uniform, they must bring a note to their year level coordinator at the start of the day. The note must contain a date stating **when** the student can be expected to resume wearing full uniform.

Only notes containing reasonable excuses will be accepted. Please note that all students must have sufficient uniform items to allow them to wear the uniform for 5 days.

The college uniform has been devised to be durable, economical and attractive. The college expects the full support of parents in the implementation of this policy to ensure a high standard of appearance amongst all students.

Year 7 – 12 students are required to wear their blazers to and from school unless the temperature is over 26°C. Due to the expense of starting Year 7, they have until the beginning of Term 2 to purchase their blazers.

VCE/VET/VCAL

All students in Victoria in Years 11 and 12 are able to study the VCE, VET or VCAL. The Victorian Curriculum and Assessment Authority (VCAA) administer these courses. Students are expected to study up to 22 semester length units and the course is designed to ensure that all students study in a variety of areas yet achieve a suitable foundation for either employment, further education or tertiary study.

At Macleod College students are encouraged to plan for the VCE as a two-year course and to choose subjects which will best suit the needs of their future courses or employment. Considerable resources are directed towards helping students choose wisely. Year 10 students, after an interview, may be given permission to choose to study a VCE subject as part of an extension program.

VET Programs are available at Macleod College and neighbouring schools. Networking with local schools enables students to select from a wide range of VET programs.

WELLBEING

The Wellbeing Team works to promote and maintain the health and wellbeing of students and support students, parents and staff. Students are better prepared for learning when they are healthy, safe and happy.

The Wellbeing Team consists of:

- Wellbeing Leader – Whole school wellbeing coordination, crisis intervention and referral
- Student Wellbeing Coordinator – Direct counselling support for students, crisis intervention and referral
- PSD Coordinator – Learning support for students living with disabilities
- Mental Health Practitioner – Support for whole-school approaches to mental health prevention and promotion, provision of direct counselling support to students and other early intervention services and coordination of supports for students with more complex needs
- Adolescent Health Nurse – Whole school health promotion, health counselling and referral

Macleod College is a member of the DET Safe Schools Program and a copy of our Child Safety Statement is on the College website www.macleod.vic.edu.au.

Positive Education

Positive Education is based on the science of Positive Psychology, which involves encouraging and supporting individuals, schools and communities to flourish. In 2022, Positive Education is included in the Year 7 – 10 Learning Planner.

Flourishing is defined as a combination of ‘feeling good and doing good.’ Positive Education focuses on specific skills that assist students to strengthen their relationships, build positive emotions, enhance personal resilience, promote mindfulness, and encourage a healthy lifestyle.

Crisis Intervention

Rationale: Our philosophy is that providing support and guidance to people in crisis will avert prolonged mental health problems.

Intervention

Crisis support is short term and centres on providing people with assistance, non-judgemental support and resources in their time of need. The main aim of crisis support is to help reduce stress and improve the person’s ability to cope with their current situation, as well as with future crises.

We are committed to reaching out to those in crisis to offer an immediate response when difficulties seem overwhelming. Crisis support prevents unsafe and damaging reactions to difficulties and creates opportunities for personal growth and change.

The Wellbeing Team provides advice, consultation and work in close partnership with a wide range of support services within our local community to provide appropriate support and continuity of care.

Our services are confidential* and are supported by DET policy and procedure (* Conditional confidentiality). The Wellbeing Team is required to keep your information private unless you agree otherwise. There are some instances where the Wellbeing Team are mandated to discuss your situation with other professional agencies if a student’s safety or the safety of others is determined to be at risk.

Referral pathways

Students may self-refer directly to the Wellbeing Team by making an appointment at D10, General Office or via e-mail. Student Managers and classroom teachers may also refer students of concern. Parents are asked to contact the school directly via the General Office should they wish to refer their child.

Partnerships

Macleod College values community partnerships. The benefits that these organisations bring to our school community extend beyond mere economic considerations. They are closely connected to the individuals, families and communities they serve and assist us to achieve our goals by enhancing the supports and experiences of young people and their families.

Student Support Services

The Wellbeing team also facilitate access to Student Support Services who assist children and young people faced with learning barriers to achieve their educational and developmental potential. They provide strategies and specialised support at individual, group, school and network levels.

Student Support Services comprise a broad range of professionals including psychologists, guidance officers, speech pathologists, social workers and visiting teachers. Student Support Services officers work as part of an integrated health and wellbeing team within networks of schools, focusing on providing group-based and individual support, workforce capacity building and the provision of specialised services.

Be You

Be You is the national mental health in education initiative delivered by Beyond Blue, in collaboration with Early Childhood Australia and headspace. Be You supports educators from early learning services and schools to develop a positive, inclusive and resilient learning community where every child, young person, educator and family can achieve their best possible mental health.

Other key partnerships include:

- | | |
|---|--|
| <ul style="list-style-type: none">• Banyule and Nillumbik Community Health Networks• Banyule Youth Services• Beyond Blue• Child Protection Service• Child and Youth Mental Health Service• Department of Health Services | <ul style="list-style-type: none">• Headspace• Healthy Together Achievement Program
Victoria Government• Open House CIC• Safe Minds initiative (Headspace and DET)• Secondary School Nursing Program• School Focussed Youth Service |
|---|--|

VICTORIAN CURRICULUM

Victorian Curriculum is the curriculum from Prep to Year 10 for all Victorian schools. The Standards outline what is important for students to learn and develop during their time at school. They are designed to encourage a deep understanding of essential knowledge, skills and behaviours. The Standards will also be used to plan student learning, assess student progress and report to parents.

The Standards have been developed after national and international research by the Victorian Curriculum and Assessment Authority (VCAA). Expectations for young people are changing: it is important to continue to explore how students learn and what they need to be successful learners.

The Standards aim to meet the challenges of preparing young people for a world in which knowledge is highly valued and constantly changing, a world in which work, society, community and personal relationships are subject to increasingly complex pressures.

Young people need a broad range of knowledge and social, personal and thinking skills to be successful.

The Standards will prepare them for their final years of study in the:

- Victorian Certificate of Education (VCE)
- Victorian Certificate of Applied Learning (VCAL).
- Vocational Education and Training (VET) programs can also be undertaken as part of either VCE or VCAL.

The Victorian Essential Learning Standards are set in three main strands or areas. They are:

1. Knowledge and understanding from the key subjects of English, Science, Mathematics, Humanities, Languages and the Arts
2. Physical, personal and social skills such as being active and healthy, developing self-confidence, managing personal learning and working with others.
3. Other essential skills that apply across curriculum areas such as thinking, design, problem solving, communicating and using information and communications technology.

Community Referral Poster for Nillumbik & Banyule Youth

Updated June 2020

Email: Steven.Plant@healthability.org.au

School Focused Youth Service



Alcohol & Other Drugs

*Banyule Youth Service: On-line Listing - Alcohol & Other Drugs
Web: www.banyuleyouth.com/alcohol-other-drugs

Direct Line 1800 838 236
Drug & Alcohol referral service
Chat live online with a professional counsellor, anywhere, anytime
Web: www.directline.org.au/online-counselling

Family Drug Helpline 1300 650 068

North & West Metro Alcohol and Drug Service (ReGen)

Local Intake and Assessment 1800 700 514
Mon - Fri 9am to 3pm intake@nwmetroaad.org.au

A client must be deemed dependant on a substance & ages 16 plus

Youth Northern Outreach Team (YNOT)

Glenroy 9304 9100

City Office 9445 2100

Provide outreach drug and alcohol treatment for young people 12 and 25 in the city of Yarra, Banyule, Darebin, Moreland, Hume, Whittlesea and Nillumbik

UnitingCare ReGen (Formerly Moreland Hall) 9386 2876

The alcohol and other drugs (AOD) treatment and education agency of UnitingCare

Youth Support & Advocacy Service (YSAS) 9415 8881

D&A Counselling (Google YoDAA) For young people aged 12-21 in relation to alcohol & other drugs

24 hour free YoDAA Line: 1800 458 685

CALD / Multicultural

Department of Human Services

8:00am - 5:00pm Mon to Fri, If you speak a language other than English

Centrelink Multilingual Phone Service - Medicare and Child Support 131 202

Translating and Interpreter Service (TIS) 131 450

Centre for Multicultural Youth (CMY) Carlton 9340 3700

Spectrum Migrant Resource Centre, Preston 9496 0200

Victorian Co-op of Children's Services for Ethnic Groups (VICSEG)

Coburg 9383 2533

Epping 8401 6700

Foundation House 9388 0022

Translation Interpreting Service 1300 555 082

Carers Support

Carer Links North Services (Merri Health) 9495 2500

Information and Support for carers and to the community

Young carers 1800 242 636

Support for young carers

Child First & Child Protection

Kids First, Heidelberg 9450 0900

DHHS Child Protection

North Division Intake 1300 664 977

After hours 13 12 78

Community Agencies

Anglicare Victoria

Lalor 9465 0322

Provides family support (including children), Family Violence group work

Preston 8470 9999

Family & youth support, counselling, Northern foster care, Home help, Parenting skills, Adolescent community placement

Berry Street Victoria (Heidelberg) 9450 4700

Family & youth services, family violence support and counselling programs

Kids First, Heidelberg 9450 0900.

healthAbility 9430 9100

Youth & family counselling, Reconnect and SFYS program.

Kildonan UnitingCare 8401 0100

Family and youth support services & programs, Financial Counselling Youth mentoring and Reconnect

Open House Christian Involvement Centres 9450 7600

Tackling social isolation through programs and activities for all ages

Relationships Australia Victoria / Family Relationships Centre

Greensborough 9404 7800

St Vincent de Paul Society 8405 3360

Welfare Hotline 1300 305 330

The Brotherhood of St Lawrence

Head Office 9483 1183

The Salvation Army Crossroads

Head Office 9353 1011

Outreach support program, individual case management, youth support, advocacy and referral support

The Smith Family 1300 326 459

Counselling

Carers Counselling (Carers Victoria) 1800 242 636

Explore ways of coping better with the responsibilities of caring

Case Management (Berry Street)

For young people who fit the criteria of high risk adolescents - often are identified as displaying or experiencing risk taking or difficult to manage behaviours.

Headspace (National Office) 9027 0100

Greensborough 9433 7200

Collingwood 9417 1010

Glenroy 9304 1011

healthAbility 9430 9100

Youth counselling

Reconnect - at risk of homelessness

La Trobe Psychology Clinic - Bundoora Campus 9479 2150

Relationships Australia Victoria / Family Relationships Centre

Greensborough 9404 7800

One hour counselling sessions are run by supervised probationary psychologists.

RMIT Psychology Clinic 9925 7603

offers affordable, high-quality psychological services for children, adolescents

To request an electronic version of this document, which contains hyperlinks, please email Steven.Plant, Banyule and Nillumbik School Focussed Youth Service Coordinator

Dental

Banyule Community Health Service - Youth Dental Program 9450 2000

Students in secondary school (years 9, 10, 11, 12) or Adolescents aged 14-18 who have left formal schooling - Free for Health Care / Pension Card holders

Child Dental Benefits Schedule

Financial support for basic dental services for children aged between 2 and 17 years on any one day of the calendar year. Family must be receiving certain government benefits such as Family Tax Benefit Part A for at least part of the calendar year

Healthy Bite Dental (healthAbility) - Dental Health for Youth 9430 3100

Available to all young people enrolled in secondary school years 7-12 and young people aged up to 18 years not attending school who are dependants of Concession Card Holders or in residential care provided by the Office for Children.

Royal Dental Hospital of Melbourne and public dental teaching clinics

Call between 8.30am-4.30pm 9341 6000

General dental treatment is provided by dental students under supervision for Children under the age of 13 Teenagers under the age of 18 who hold, or whose parents hold, a health care or pensioner concession card can also get free general dental treatment

Disability / Carers Support

*Banyule Youth Service: On-line Listing - Disability Services for Young People

Web: www.banyuleyouth.com/disability-services-young-people

Department of Education - Students with A Disability

Web link: www.education.gov.au/students-disability

DHS Disability Services 1300 664 977

Intake and Response Service 1800 783 783

This service provides information about supports and services for people with disabilities, their families and carers in their local area.

Disability Discrimination Legal Service

TTY 9502 4135 9654 8644

healthAbility NDIS Support Coordination 9430 9100

Link Community Transport 9353 8600

delivery of services for older people, people with disabilities and their carers

1300 LINK CT - 1300 5465 28

City of Banyule (main switch) 9457 9940

Community and Social Planning Team 9490 4222

MetroAccess Officer 9457 9940

Shire of Nillumbik (main switch) 9433 3371

MetroAccess Officer 9433 3355

Wheelchair Accessible Taxi 9277 3877

Office of the Public Advocate 1300 309 337

Young Carers 1800 242 636

Youth Disability Advocacy Service 9267 3755

Victorian Disability Services Commissioner 1800 677 342 (free call) or 1300 728 187

AUTISM SPECTRUM:

Autism Victoria (AMAZE) 9657 1600

Information Line 1300 308 699

ICAN Network

mentor young people on the Autism Spectrum

On-line only: www.icannetwork.com.au/contact

Royal Children's Hospital - Centre for Community Child Health

9345 6150

Association for Children with a Disability 9818 2000

La Trobe University Communication Clinic 9479 1921

Autism Spectrum Australia (Aspect Victoria) 1800 277 328 / 9377 6600

Early invention, educational outreach, training, workshops and specialist therapy

Asperger's Victoria (Support groups) 9377 6600

Driver Education

L2P Driver Education Program

A learner drivers education program for young people aged between 16 and 20 years, who hold a current Victorian Learner's Permit are financially disadvantaged, strongly affiliated with the Local Government area and are also unable to access a suitable supervising driver or vehicle to gain their driving experience

L2P Program- Banyule 9431 8000

L2P Program- Nillumbik 9433 3329

Education Support

2Cool4Schools (02) 6059 0300

Banyule Nillumbik LLEN 9431 8000

Brokers sustainable mutually beneficial partnerships that improve education and transition outcomes for young people. Also produce a range of useful resources.

Banyule and Nillumbik School Focused Youth Services

9430 9137

*Banyule Youth Service: On-line Listing - Employment, Alternative Education & Training

Web: www.banyuleyouth.com/employment-alternative-education-training

Diamond Valley Learning Centre (Youth Programs)

VCAL and re-engagement programs 9435 9060

LEARN LOCAL:

Alwood Neighbourhood House

Hurstbridge 9718 2717

Contact Community Centre

Bundoora 9467 6305

Diamond Valley Learning Centre (DVLC)

Greensborough 9435 9060

Greenhills Neighbourhood Centre

Greensborough 9435 9287

Living and Learning Nillumbik

Eltham 9433 3744

Diamond Creek 9433 3766

Ivanhoe 9497 2014

Panton Hills 9433 3799

Olympic Adult Education

Heidelberg West 9450 2665

Rosanna Fire Station Community House

Rcsanna 9458 1935

Watsonia Neighbourhood House

Watsonia 9434 6717

Melbourne Polytechnic 9269 1200

VCAL, Pre-apprenticeships, Certificate Courses, settings

Education Support Continued

FINANCIAL SUPPORT

Department of Human Services / Centrelink: 132 490

Web: www.humanservices.gov.au

JOBSEEKERS & STUDENTS, TRAINEES AND APPRENTICES

Youth Allowance: Financial help if you're 24 or younger and a student or Australian Apprentice, or 21 or younger and looking for work.

132 490

Newstart Allowance: (22yrs and over income support; payment while you're unemployed and looking for work) 132 850

Health Care Card

Low Income Health Care Card

Camps, Sports and Excursions Fund (CSEF)

The Fund (CSEF) provides payments for eligible students to attend school camps, sports and excursions.

Web: www.education.vic.gov.au/about/programs/Pages/csef.aspx

Kids Under Cover Scholarships Freecall 9429 7444

Scholarships for young people aged 15 - 25 years old, studying or undertaking training in the next year and living in a Kids Under Cover studio or in the main house where a studio is located

Reconnect (PRACE) 0457 892 893

Connecting eligible clients to training and education pathways. Addressing barriers to learning

State Schools' Relief 9575 7900

Uniform support, only requests from principals, assistant principals and welfare coordinators. Talk to your school

Student Scholarships Program 9429 7444

To help young people living in public housing and community housing or at risk of homelessness to get the support they need to stay in school and achieve their full potential.

SWL Portal Local Structured Workplace Learning placements and School Based Apprenticeships and Traineeships.

Web: www.workplacements.education.vic.gov.au

TAFE and Training Line 13 18 23

or visit www.tafe.vic.gov.au

TAFEs may offer concessions on enrolment fees for cardholders and their dependent spouses.

Emergency Accommodation & Housing

*Askizzy - on-line Directory of Homeless Help www.askizzy.org.au

*Banyule Youth Service: On-line Listing - Housing & Emergency Accommodation

Web: www.banyuleyouth.com/housing-emergency-accommodation

Berry Street - Transitional Youth Support Service 9450 4700

Early intervention and prevention for young people who are at risk of homelessness in the North aged 16-25

Consumer Affairs Victoria 1300 55 81 81

Advice about tenancy matters such as eviction, excessive rent and repairs.

Face-to-face assistance by appointment only

Crisis Accommodation Info Line 1800 825 955

Provides a variety of support to young people 15-21 who are homeless or at risk of homelessness. (10am to midnight 7 days)

Family Access network (Box Hill) 9890 2673

Transitional Housing: Offering housing and support for young people aged 15-25.

Private Rental Brokerage Program; Supports single young people and single parents to secure and maintain private rental housing

Plus 'Alsorts', a transitional response for Same Sex Attracted Transgender/ Intersex (SSATI) young people

Foyer Plus 8486 2111

Long term supported housing along with services for education, training, or employment and casework support to young people aged 16-25; building independence, as well as social and life skills.

Requires a referral or Initial Assessment and Planning (IAP) from an access point including: Melbourne Youth Support Service (MYSS) 9614 3688

Frontyard 9611 2411

Out of hours 1800 627 727

Statewide drop in, telephone information and referral service for young people at risk of homelessness.

Haven Home Safe 9479 0700

Merri Outreach Support Service 9482 3488

The service assists men, women and children experiencing homelessness or at risk of homelessness to assist them to overcome their personal issues and barriers to social, emotional and financial independence

Office of Housing 1300 650 172

Spectrum Migrant Resource Centre 9496 0200

Community Referral Poster for Nillumbik & Banyule Youth



Updated June 2020

Email: Steven.Plant@healthability.org.au

School Focused Youth Service

Financial Services

***Banyule Youth Service: On-line Listing - Financial Supports**
 Web: www.banyuleyouth.com/financial-supports
 Concessions information line 1800 658 521
 Department of Human Services / Centrelink: 132 490
 Web: www.humanservices.gov.au
Family Assistance Office 136 150
Diamond Valley Community Support
 Financial Counselling 9435 8282 or 9435 5440
Financial Ombudsman Service 1300 780 808
 Resolution of banking issues that cannot be resolved with your bank.
Gambler's Help North and North Western 1300 133 445
Money Help 1800 007 007
 Phone advice and counselling on financial issues such as debt, credit card, loan payments
North Eastern Financial Counselling Program 1800 685 682
St Kilda Mums email: request@stkildamums.org
 New and pre-loved baby goods to families in need
Utility Relief Grant Scheme
 The Grant is available to eligible cardholders who are unable to pay their mains electricity, gas or water bill due to a temporary financial crisis.
 for details call *Concessions Information Line* 1800 658 521

Family Violence

If you are in immediate danger call 000
1800 RESPECT 1800 737 732
 The national sexual assault, domestic and family violence counselling service. 24/7 phone and online services.
Aboriginal Family Violence Prevention & Legal Service 1800 105 303
Domestic Violence Resource Centre 9486 9866
 Supporting workers and families to help stop family violence
In Touch Multicultural Centre Against Family Violence 9413 6500
 Toll Free 1800 735 588
 Services, programs and responses to issues of family violence in Culturally and Linguistically Diverse communities. Regional Post Care Support, Information and Referral Services
Matters Program (Berry Street) 9450 4700
 Families experiencing conflict or relationships in need of strengthening. Group work available - Berry Street
Men's Referral Service 1800 065 973
 Takes calls from Australian men dealing with family and domestic violence matters.
Northern Family & Domestic Violence Service (Berry Street) 9450 4700
Safe Steps Family Violence Response Centre 1800 015 158
 24hr state-wide confidential support and information for women and children living with family violence or to anyone who knows a person living with family violence.
Orange Door Orange Door is a free service for adults, children and young people who are experiencing or have experienced family violence. Heidelberg 1800 319 355
TARA- Teenage Aggression Responding Assertively Program (Berry Street) 9450 4700
Victim Assistance & Counselling Program - (Merri Community Health Services) 9480 6166
Victims of Crime Help Line 1800 819 817
 8am -11pm, 7 days a week Text: 0427 767 891
Women's Domestic Violence Crisis Service (24 hours) 1800 015 158
Women's Health in the North (WVHN) 9484 1666
 offer a range of programs, training and community services as well as research and advocacy
Women's Support Line : (WIRE) 1300 134 130

Gambling Problems

Gambler's Help Northern (Greensborough) 9433 5111
Gambler's Help Northern (Heidelberg West) 1300 133 445

GLBTIQ Youth Support

Alsorts (Eox Hill) 9890 2673
 A transitional response for Same Sex Attracted Transgender Intersex (SSATI) young people. Delivered via the Family Access Network
Banyule Youth Services 9457 9855
 Providing a range of programs, events, support and referral for GLBTIQ+ young people aged 14 - 24 years as well as their friends, families and allies.
Banyule Youth Service: On-line Listing - Same Sex Attracted and Transgender GLBTIQ
 Web: www.banyuleyouth.com/gbtqi-services
Better Health Channel The website has a section specifically identifying mental health and wellbeing support for LGBTI people
 Web: www.betterhealth.vic.gov.au/servicesandsupport/gbti-services
Gay and Lesbian Health Victoria 9479 8760
 Is a lesbian, gay, bisexual, transgender and intersex (LGBTI) health and wellbeing policy and resource unit.
Gay and Lesbian Switch 1800 184 527
 3:00pm to 12 midnight; seven days a week Web chat: www.glsf.org.au
Minus 18 9660 3910
 Social events, groups and support for under 18s
PFLAG (Aus) email: contactus@pflag.org.au
 Parents and Friends of Lesbians and Gays
Queerspace (Drummond Street) 9663 6733
 a safe and supportive space to obtain information and access services aimed at improving the health and wellbeing
Rainbow Network 9479 8735
 Youth social support programs in Victoria
The Action Centre (Family Planning Victoria) 9654 4766
 Provides sexual and reproductive health services for people under 25.
Transcend Web: www.transcend-support.com.au
 Supporting Transgender Children and their Families
Thorne Harbour Health / Gay Men's Health Centre 9826 2700
 Sexual health promotion, counselling
Victorian Gay and Lesbian Rights Lobby 0417 484 438
Y-GLAM 9355 9920
 Coburg: A performing arts project for same sex attracted and transgender young people aged between 14 and 25. Participants...

Grants

Youth Foundation 9450 2620
 Regular funding for young people from West Heidelberg to make positive change in their community

Health Services

Austin Repat Hospital 9496 5000
Banyule Community Health
 Greensborough 9433 5111
 West Heidelberg 9450 2000

Health Services Continued

***Banyule Youth Service: On-line Listing - Sexual Health, Wellbeing and Relationships**
 Web: www.banyuleyouth.com/sexual-health-wellbeing-and-relationships
Centre for Adolescent Health 9345 5390
HealthAbility 9430 9100
 Community Health Services provide a wide range of Health Services and are a point of referral to many other services.
 Community Nurse Occupational Therapy
 Counselling Physiotherapy
 Dietetics for children Podiatry
 Exercise Physiology Speech Pathology
FIND A SPECIALIST:
Audiologist: Independent Audiologists of Australia website contains a search facility by location refer to:
 Web: www.independentaudiologists.net.au/find-independent-audiologist
Educational Psychologists: The Australian Psychological Society (APS)
 Search Facility: Web: www.psychology.org.au/Find-a-Psychologist
Occupational Therapists: Find a Specialist via **Occupational Therapy Australia**
 Web: www.otaus.com.au/find-an-occupational-therapist
Speech Pathologists:
 Find a Specialist via **Speech Pathology Australia** 9642 4899
Nurse-On-Call 1300 60 60 24
 A phone service that provides immediate, health advice and information from a registered nurse, 24 hours a day, 7 days a week.
Kids Health Info Fact Sheets (Royal Children's Hospital)
 Web: www.rch.org.au/kidsinfo
 Fact sheets have been developed for parents and adolescents.
TEACHING CLINICS
 Service are available at a very cheap rate by final year students under supervision
Chinese medicine: RMIT Chinese Medicine Teaching Clinic
 Bundoora 9925 7666
Chiropractor: RMIT Chiropractic Teaching Clinics
 Bundoora 9925 7666
Communication Clinic: La Trobe University 9479 1921
Myotherapy: RMIT Myotherapy Teaching Clinic 9925 4932
 Carlton
Osteopathy: RMIT Osteopathy Teaching Clinic 9925 7666
Podiatry: La Trobe University Podiatry Clinic 9479 5831
 Bundoora

Indigenous Services

Djira (Aboriginal Family Violence Prevention & Legal Service) 1800 105 303
 9244 3333
 9480 7777
Aborigines Advancement League
 Northern Metro residents only
Banyule Youth Service: Online Listing - Aboriginal & Torres Strait Islander Services
 Web: www.banyuleyouth.com/aboriginal-torres-strait-islander-services
Bert Williams Aboriginal Youth Service 9484 5310
Centrelink Indigenous Call Centre 1800 136 380
Nillumbik Reconciliation Group 9433 3111
Victorian Aboriginal Child Care Agency (VACCA)
 Preston 9480 7300
Victorian Aboriginal Health Services
 Fitzroy 9419 3000
 Preston 9403 3300
 Thornbury 8459 3800
Victorian Aboriginal Legal Service Co-operative 1800 064 865
 Preston 9419 3888

Legal Issues

Banyule Youth Service: On-line Listing - Legal Assistance
 Web: www.banyuleyouth.com/your-rights-legal-information
Disability Discrimination Legal Service TTY 9602 4135
 9654 8644
 1800 681 614
Court Network 9629 4427
Mental Health Legal Centre Inc. 1300 309 337
Office of the Public Advocate (Disability rights)
Victorian Aboriginal Legal Service Co-operative 1800 064 865
 Preston 9419 3888
Victorian Police Stations
 Diamond Creek 9438 8300
 Eltham 9435 1044
 Greensborough (24hrs) 8432 0200
 Heidelberg (24hrs) 9450 8000
West Heidelberg Community Legal Service 9450 2002
 free legal services to Banyule residents holders of a Health Care or Pension Card
Youthlaw 9611 2412

Local Government

City of Banyule 9490 4222
 Youth Services 9457 9855
 JETS 9098 8000
Nillumbik Shire Council 9433 3111
 Youth Services 9433 3111

Mental Health

Anxiety Disorders Association of Victoria Inc. (ADAVIC) 9853 6089
 10.30am to 4.00pm Wednesday to Friday
Banyule Community Health - Generalist Counselling Program 9450 2000
 Provides a range of services for individuals, couples, children and families affected by common mental health problems
Banyule Youth Service: On-line Listing - Mental Health
 Web: www.banyuleyouth.com/mental-health
Better Health Channel The website has a section specifically identifying mental health and wellbeing support for LGBTI people
 Web: www.betterhealth.vic.gov.au/servicesandsupport/gbti-services
CYMHS - Austin Child and Youth Mental Health Service 9496 3620
Carer Advisory Line 1800 242 636
 weekdays 8.30am to 5pm
cohealth - Youth Residential Rehabilitation Program for 16-25 year olds experiencing mental health issues 1300 785 358
Connections Cafe 9430 9100
 An opportunity for participants to connect with others, share experiences and gain support from other group participants.

Mental Health Continued

Eating Disorders Victoria 1300 550 236
Headspace (National Office) 9027 0100
 Greensborough 9437 7200
 Collingwood 9417 0150
 Glenroy 9304 1011
Headspace Web: www.headspace.org.au/headspace
Find a Psychologist Web: www.psychology.org.au/FindAPsychologist
 The Australian Psychological Society (APS) has a search facility where by you can identify the psychologist with the appropriate expertise
Find a Mental Health Service - Via Neami web site
 Web: www.neaminational.org.au/find-services 9479 2150
La Trobe Psychology Clinic - Bundoora Campus 9479 2150
 Counselling provided by psychologists in their final year of study.
LIFT
 Provides free expert support from mental health nurses, psychologists and counsellors, care coordinators, and peer workers. Face-to-face or via Telehealth. Self-referrals accepted
 Banyule Community Health (Banyule or Whittlesea) 9450 2005
 HealthAbility (Nillumbik) 9430 9160
 Nexus Primary Health (Wallan or Kinglake) 1300 773 352
 EMPHN Referral & Access 9800 1071
Mental Health Legal Centre Inc. 9629 4422
Mind 1300 286 453
 Heidelberg 9455 7000
 Provide services to people aged 16 years and over whose ability to manage their daily activities and to live in the community is impacted by mental health issues.
Mood gym Learn cognitive behaviour therapy skills for preventing and coping with depression
 Web: www.moodgym.au
NEAMI National Web: www.neaminational.org.au
North Eastern Crisis Assessment Team (CAT) 1300 859 789
 AH 1300 859 789 (North East: CAT) or (03) 9496 5000 (Austin Hospital)
 Austin Hospital provides a mobile, responsive and accessible assessment service and intensive community based treatment to consumers experiencing a serious psychiatric illness in acute crisis.
North East Area Mental Health Service (NEAMHS) 1300 859 789
 Provides Triage Service and general adult psychiatric services to consumers over 16 years of age and residing in the north-eastern area of metropolitan
RMIT Psychology Clinic 9925 7603
 Offers affordable, high-quality psychological services for children, adolescents
Wellways Australia Limited (Fairfield) 8486 4200
 Helpline 9am to 5pm, Monday to Friday 8486 4222
Youth Engagement & Treatment Team Initiative (YETTI)
 YETTI an intensive short-term service that responds to young people 12 to 25, and their families or carers. Referral: via Headspace 9433 7200

Parenting Programs

Berry Street Victoria Heidelberg 9450 4700
Banyule Youth Service: on-line Listing - Assistance for Parents and Families
 Web: www.banyuleyouth.com/assistance-parents-and-families
HealthAbility 9430 9100
MATTERS (Berry Street) 9450 4700
 Families experiencing conflict or relationships in need of strengthening. Children, young people and their families meet together to work through issues in a safe and friendly environment.
Northern Parentzone (Anglicare) 8470 9999
Parentline 1300 30 1300
Teenage Aggression Responding Assertively (TARA) 9450 4700
 A support group for parents of adolescents who behave violently at home.
ReachOut Parents Coaching
 A free one-on-one coaching program to help parents support their teenagers 12-18 years through issues and tough times. Requires access to a phone and computer.
 Web: <https://parents.au.reachout.com/coaching-eligibility>
Tuning Into Teens (healthAbility) 9430 9100
 A six week program for parents and carers of adolescents aged 10-18 years, teaches emotionally intelligent parenting, and how to help teenagers develop emotional intelligence.
Tuning Into Kids (healthAbility) 9430 9100
 Helps parents of younger children to develop emotionally intelligent parenting skills
Parenting Research Centre 8860 3500

Pregnancy Support

Family Planning Victoria Action Centre 9660 4700
 Advice line 1800 013 952
 Sexual and reproductive health services for people under 25
Council of Single Mothers and their Children 9654 0622
 Advice Line Mon to Thurs 9.30am to 3.00pm
 Young Women's Health Program (Royal Women's Hospital) 8345 3045

Police (Youth Resource Officers)

For Banyule and Nillumbik 9438 8300
 YROs based at Diamond Creek Police Station

Phone Counselling

Kids Help Line 1800 551 800
Life Line 13 11 14
Suicide Line 1300 651 251
Grief Line 9935 7400
Men's Line 1300 789 978
WIRE - Women's Support Line 1300 134 130

Referral Services

Banyule Support and Information Centre 9459 5859
Diamond Valley Community Support 9435 8282

Sexual Assault

Northern Centre Against Sexual Assault (Northern CASA) 9496 2369
Sexual Assault Crisis Line 1800 806 292
Sexual Offences & Child Abuse Investigation Teams (SOCITS - Victoria Police)
 Box Hill 8892 3292
 Mernda 9216 1310

Trauma

Australian Childhood Foundation (Children) 9874 3922
Berry Street Victoria (Family & Children) 9450 4700
Foundation House Refuge victims of trauma and torture 9388 0022