



28 October 2022

Dear Parents/Carers,

Thank you for completing your child's enrolment for Year 07, 2023 at Macleod College. The following information is designed to answer some of the questions that you may have about the College.

PARENT/CARER INFORMATION EVENING

Parent/Carer Information Evening will be held on **Tuesday 15 November at 7pm in G Block.**

2023 YEAR 07 SCHOLARSHIP

Thank you to those families who have applied for 2023 Year 07 Scholarships. A reminder that online applications close on Friday 11 November. Scholarship interviews will be held from 3.30pm on Tuesday 6 December. Applicants will be notified of their interview time. [Apply here](#)

INSTRUMENTAL MUSIC PROGRAM – MACLEOD COLLEGE MUSIC ACADEMY

For all Year 07 students intending to learn an instrument at Macleod College in 2023 you must submit an **Expression of Interest form** online [here](#).

PLACEMENT OF STUDENTS INTO HOME GROUP CLASSES

When placing students into classes we try to ensure uniformity by taking the following into consideration: -

- Instrumental music
- Class size
- Gender balance
- Spread of academic abilities
- Social mix
- Primary school recommendations
- Friendship groups

As far as possible we aim to place students with some of their primary school friends.

ORIENTATION DAY - TUESDAY 13 DECEMBER 9AM – 3PM

Students are required to bring their morning tea and lunch.

Inspiring and Supporting every child

Macleod College - Prep to Year 12

CARWARP STREET MACLEOD

PO BOX 805, MACLEOD VICTORIA 3085 AUSTRALIA

Phone: +61 3 9459 0222 Email: macleod.co@education.vic.gov.au Website: www.macleod.vic.edu.au

A.B.N. 27 735 076 421 DET CRICOS Provider Code: 00861K

BOOK LISTS & STATIONERY REQUIREMENTS

Year 07 Booklists and stationery requirements will be available in the November email.

SECOND-HAND BOOK SALE

After a 2-year absence, we welcome back our second-hand book sale, which supports our Wellbeing Department.

Second-hand books (and uniforms) will be on sale:

Friday 9 December	3pm – 7pm
Saturday 10 December	10am – 1pm
Tuesday 13 December	9am – 10.30am & 2.30pm – 4pm

SECOND-HAND UNIFORM

The second-hand uniform shop, which is located on the top level of the Thompson Carter wing (one floor above the new uniform shop, via the staircase), is open every Thursday from 3pm – 4pm during the school term.

LOCKERS

All Year 07 students will be issued with a combination padlock for their locker. Payment for this lock can be made via Compass > Payments Centre from end of November. Combination locks are preferable as it eliminates the loss of keys. Students will be responsible for replacing their lock if it is lost or damaged in any way.

PAPERCUT – PRINTING & PHOTOCOPYING

Papercut is the program used at the College for students' printing and photocopying costs. All students will be given an initial \$20 on their COMPASS account to begin their Papercut account. Any further top ups will be at the expense of the student who can organise and pay at any time at Reception.

SCHOOL UNIFORM

We expect all students to be wearing correct school uniform on the first school day next year. The College blazer is part of the uniform, and it is expected that students wear it to and from school. However, due to the expense of starting secondary college the blazer will **not** be compulsory until **Term 2 for Year 07 students**.

In 2023 we are introducing a new sports uniform, but it may not be available to purchase until the start of next year -

- Black/maroon sport polo
- Black softshell sport jacket
- New style tracksuit pant (slimline with ankle zips)

The current black/green sports uniform will be phased out but can continue to be worn until the end of 2024.

Our suppliers Noone Imagewear, 283 Lower Heidelberg Road, East Ivanhoe operate a uniform shop on campus. The Uniform shop is located on the 1st floor of the Thompson Carter wing and is open on Tuesdays & Thursdays from 3.15pm – 5pm (during school terms). Retail is available at East Ivanhoe Monday – Friday 9am – 5pm, Saturday 9am – 1pm.

Included in this mailout is the 2023 Secondary Uniform Handbook that includes details from Noone Imagewear regarding appointments for fitting and purchasing of school uniforms.

IMMUNISATION

Please complete and submit [consent forms](#) for your child **as soon as possible**. These immunisations are free and will take place during 2023:

- Human Papillomavirus Vaccine (HPV)
- Diphtheria, Tetanus and Pertussis (whooping cough) (BTX)

You can return the consent forms to Reception or email them to Stacey (First Aid) via stacey.tsalikidis@education.vic.gov.au **by Tuesday 13 December 2022**.

CAMPS, SPORTS & EXCURSION FUND (CSEF)

CSEF, provided by the Victorian Government, will continue in 2023 to assist eligible families to cover the costs of school trips, camps and sporting activities. If you hold a valid means-tested concession card or are a temporary foster parent, you may be eligible for the CSEF. **Application forms are available from Reception.**

The allowance will be paid to the school to use towards expenses relating to camps, excursions or sporting activities for the benefit of your child. The annual CSEF amount per student will be \$225 for secondary students.

If you have qualified for the Camps, Sports and Excursion Fund (CSEF) you will be eligible for the State Schools' Relief Year 07 Uniform Package Initiative. Application forms are available from Reception or online [here](#).

PARENT PAYMENTS ARRANGEMENTS

There are many costs associated with starting Year 07. At Macleod College, we have payment plans available via COMPASS or by contacting Accounts via Reception on 9459 0222. Payment options include COMPASS, Bpay, cash, EFT or credit card.

The College's policy is that no student should be disadvantaged because of financial hardship, and we are always aware that these costs may cause financial concern. If you should be in this situation, please contact our **Business Manager, Ms Nina Nigro** on 9459 0222.

2023 FIRST DAY

The first day of term one in 2023 is **Monday 30 January**. Students are to meet outside G Block by 8.45am for an assembly at 9am. The first three days of term will include familiarisation with the school, testing and activities.

Should you have any further queries about the above information, please do not hesitate to contact Ms Michelle Wallis, Assistant Principal at the College on 9459 0222 or at macleod.co@education.vic.gov.au

Yours sincerely



Andrew Arney
Acting Principal