



MACLEOD COLLEGE

# VCE Outcomes Practice Policy

## 1. Rationale

Macleod College has identified improving VCE results as a goal in its current strategic plan (2020 – 2023). To do this, the College acknowledges that it must:

- a) Improve the quality of student responses in Outcomes from units 1 – 4,
- b) Provide a process for students to be able to resubmit Outcomes that do not meet the college standards,
- c) Encourage and promote an overall improvement in VCE results.

## 2. Scope

This practice and procedure applies to all VCE assessments and Outcomes. Where awarding bodies such as the Victorian Curriculum and Assessment Authority (VCAA) have their own published procedures (see [VCAA VCE Handbook](#)) these will take precedent over the College's practice.

## 3. Implementation

Macleod College expects all students to achieve a grade of 50% or higher in all Outcomes for units 1 – 4.

If a student does not meet the required college standard in an Outcome, then the following process will be undertaken:

1. An *At risk of N* notice indicating that the student did not meet the required standard in an Outcome will be submitted by the subject teacher and sent to the student, parents/guardians and VCE Manager.
2. The VCE Manager and subject teacher will meet with the student to:
  - discuss and negotiate the type of resubmission and date that this will take place,
  - arrange a time for the student to re sit the Outcome – this must occur within 5 working days of the meeting with the subject teacher and VCE Manager.

**NOTE:** It is the responsibility of the student to ensure they meet the requirements of the resubmission.

3. Following the resubmission of work the student will be allocated the grade of the original Outcome unless the classroom teacher and VCE Manager have made other arrangements provided to the student in writing.
4. If the student does not attend the resubmission, a *Final Notification of N* will be issued to the student and the identified VCAA appeal process will follow (see [VCAA VCE Handbook](#)).

## 4. Endorsement

Macleod College Later Years Team