



MACLEOD COLLEGE
A STATE PREP – YEAR 12 SCHOOL

November 2021

Dear Families

2022 - Year 07

Macleod College is looking forward to another great year of teaching and learning and would like to advise you of Macleod College's voluntary financial contributions for 2022.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students.

Macleod College proudly delivers a rounded, comprehensive and inclusive program that caters for the learning and wellbeing needs of all our students. Your ongoing voluntary financial contributions support this program and provide for several additional educational and physical resources.

We thank families for their support, whether that's through fundraising or volunteering your time. This has made a huge difference to our college and the programs we can offer.

Within our college this support has allowed us to provide a wider offering of subjects and special curriculum experiences including resources; enhanced digital learning opportunities beyond our previous years; the upgrade of student lockers, refurbished student outdoor seating and refreshed rooms around the campus; faster WI-FI and internet with the replacement of servers and WI-FI network upgrades; plus, wellbeing support during the challenging past twelve months.

Department of Education & Training guidelines now mandate that schools are UNABLE to provide parents with a statement of fees. We do, however, encourage parents to consider voluntary financial contributions towards the education of your child/ren.

For further information on the 2022 Department's Parent Payments Policy, please see the one-page overview attached.

Yours sincerely,

Mario Panaccio
Macleod College Principal

Mark Lipman
School Council President

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
Student ID Card	\$10
Classroom consumables, materials & equipment <ul style="list-style-type: none"> • Art & Technology – paint, craft paper, clay, canvas, wood, materials, digital technology (\$65) • Science – chemicals, organic materials (\$15) • Health and Physical Education – equipment (\$15) 	\$95
Whole school Activities <ul style="list-style-type: none"> • Swim carnival - entry & transport (\$15) • Athletics carnival - entry & transport (\$15) 	\$30
Printing and photocopying learning materials	\$20
Online tools & ICT <ul style="list-style-type: none"> • Careers Tools (\$15) • ICT maintenance and systems costs (\$30) 	\$45
Total	\$200
Other Contributions - for non-curriculum items and activities	Amount
Vic & District Affiliation fees	\$10
Student Services Contribution: any contributions will be dispersed evenly across these items. <ul style="list-style-type: none"> • Student Wellbeing support programs – wellbeing programs, mental health practitioner (\$30) • Enhanced Student support – homework clubs, mentoring & coaching (\$30) • Student and Parent communication tools (\$30) • First Aid and provision of First Aid operative (\$30) • Locker Hire & Maintenance (\$30) 	\$150
Lock – School secure combination lock (required)	\$10
General Contribution: School grounds maintenance and other improvements. This allows for employment of a Maintenance team as well as maintaining school grounds for outdoor learning spaces, library and other educational resources.	\$120

Educational Items for Students to Own

Below is a list of items required to be purchased from third party providers for your child to individually own and use.

Educational items for students to own	Amount
School Uniform: available online from Noone Imagewear Alternatively, onsite Second-Hand Uniform Shop, items subject to availability	Per website
Textbooks: available online from North of the Yarra (NoTY)	Per online booklist
Education Perfect Subscription: listed on booklist now payable via Education Perfect portal Letter to follow	EP portal \$70
BYOD device program: available from Edunet	\$700 - \$1200

Extra-Curricular Items and Activities

Macleod College offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the Curriculum. These are provided on a user-pays basis.

Extra-Curricular Items and Activities (Optional) 'User-pays' basis - Payable via Compass	Amount
College Dunvegan magazine	\$15
School camp - Valley Homestead *CSEF Funding available to eligible Students	\$330
Interschool Sports program payable per event - to be scheduled and advised via Compass Events *CSEF Funding available to eligible Students	\$15
Year 7 excursions and incursions - to be scheduled and advised via Compass Events *CSEF Funding available to eligible Students	TBA
Music Academy Program Prep-12: *\$100 deposit (non-refundable) is required to secure a place in the Music Academy Program.	\$100
• Music tuition Prep-10	\$450
• VCE Music tuition	\$550
• Instrument hire (dependent on availability of instruments)	\$200
• 2nd Instrument Tuition	\$200
• Piano / Drum Hire & Maintenance	\$150
• Music camps, excursions & external exams	TBA

Financial Support for Families

Macleod College understands that some families may experience financial difficulty and offers a range of support options, including:

- CSEF - Camps, Sports and Excursions Fund provides support for eligible students to attend camps, sports and excursion
- State Schools' Relief (SSR) support for clothing/uniforms
- Wellbeing Support
- Second-Hand Uniform Shop
- Community Support options
- Modified payment plans

If you are experiencing financial hardship, please contact Nina Nigro, Business Manager; nina.nigro@education.vic.gov.au for a confidential discussion about accessing these services, or JoAnne McBain, Accounts; accounts@macleod.vic.edu.au to make alternative payment arrangements.

Payment Methods

Financial payment or contribution by families is critical to maintaining the quality of education, student services and school environment.

2022 Curriculum, other contributions and extra-curricular items and activities associated with your child/children are payable via the new **Compass Payments Centre**.

Option 1 – Pay in Full

Curriculum, other contributions and extra-curricular payments can be made in full from **1st December 2021**.

Option 2 – Payment Plan

Curriculum and other contributions and extra-curricular payments have been dispersed over the year, with the first instalment date as of **1st December 2021**.

Option 3 – Modified Payment Plan

A modified payment plan can be set up for weekly, fortnightly or other. Families with more than one student may request to set up only one plan instead of multiple plans. Please contact the General Office.

Refunds

Parent requests for refunds are subject to the college discretion and made on a case-by-case basis. Refunds will be provided where the college deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

Macleod College refund policy does not allow for cash refunds. All approved refunds will be credited to the family account to be used for any future expenses.

Compass Payment Plan Dates for 2021/2022

*Please log into Compass for payment or to set up your Payment Plan/s

Month	Curriculum & Other Contributions	Extra-Curricular Items & Activities **User-pay basis	
		Music Academy Prep-12 Music Charges	Year 07 Valley Homestead Camp: \$330 9 – 11 Mar 2022
November 2021		*\$100 Deposit due by 26/11/21 to secure a place	
December 2021	01/12/21 *Full contribution or Payment plan		07/12/21
January 2022			07/01/22
February 2022	01/02/22	01/02/22	07/02/22
March 2022		01/03/22	
April 2022	01/04/22		
May 2022		01/05/22	
June 2022	01/06/22		
July 2022	01/07/22	01/07/22	

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.