



Macleod College

A State Prep - Year 12 School

'Inspiring And Supporting Every Child'

29 October 2021

Dear Parent/Carer,

Thank you for completing your child's enrolment for Year 7, 2022 at Macleod College. The following information is designed to answer some of the questions that you may have about the College.

1. PARENT INFORMATION EVENING

We are happy to announce that we can now hold our Parent Information Evening onsite. Please note that the date has changed to **Tuesday 30 November**. Due to density limits you will need to book to attend this event (a limit of 2 attendees per family) and all eligible adults must be fully vaccinated as per current Department of Education & Training Guidelines.

Bookings via <https://compasstix.com/e/etn512rfca>

2. 2022 YEAR 7 SCHOLARSHIP

Thank you to those families who have applied for 2022 Year 7 Scholarships. A reminder that applications via <https://forms.gle/hnUPRiAptB9qXjN79> close on Friday 5 November. Virtual Scholarship interviews will be held from 3.30pm on Wednesday 8 December. Applicants will be notified of their online interview time.

3. INSTRUMENTAL MUSIC PROGRAM – MACLEOD COLLEGE MUSIC ACADEMY

It is essential for all Year 7 students intending to learn an instrument at Macleod College in 2022 submit an Expression of Interest form online via the Academy page on the College website - www.macleod.vic.edu.au. See the attached Music Academy letter for further information.

4. PLACEMENT OF STUDENTS INTO HOME GROUP CLASSES

When placing students into classes we try to ensure uniformity by taking the following into consideration:

- Instrumental music
- Class size
- Gender balance
- Spread of academic abilities
- Social mix
- Primary school recommendations
- Friendship groups

As far as possible, we aim to place students with some of their primary school friends.

5. ORIENTATION DAY

Due to COVID and the return of all students to on-site learning, Macleod College will only be holding a one-day orientation program for Year 7 2022 students. The Orientation Day will be held on **Tuesday 7 December** from 9.30am – 3pm.

6. BOOKLISTS

Year 7 Stationery requirements are attached. Booklists will be available in the November email.

7. SECOND-HAND BOOKS

The college will **not** be holding a second-hand book stall this year. Second-hand books will be available from North of the Yarra, 52 – 56 Strathallan Road, Macleod, Tel 9458 4749. Please check their website www.northoftheyarra.com.au for dates that second-hand books will be available.

8. SECOND-HAND UNIFORMS

The second-hand uniform shop, which is located on the top level of the Thompson Carter wing (one floor above the new uniform shop, via the staircase), is open every Thursday from 3pm – 3.45pm.

It will re-open from Thursday 11 November. Visitors to the College must sign in at the General Office first and comply with vaccination requirements, density limits, face mask requirements, QR code check-ins and practise good hand hygiene.

9. LOCKERS

All Year 7 students will be issued with a College combination padlock for their lockers that they can continue to use in future years. Combination locks are preferable as it eliminates the loss of keys. Students will be responsible for replacing their lock (\$12) if it is lost or damaged in any way.

10. PAPER CUT - PRINTING & PHOTOCOPYING

Papercut is the program used at the College for students' printing and photocopying costs. All students will be given an initial \$20 on their COMPASS account to begin their Papercut account. Any further top ups will be at the expense of the student who can organise and pay at any time at the general office.

11. SCHOOL UNIFORM

The Macleod College Uniform Policy plus a comprehensive uniform list is included in this package. We expect all students to be wearing correct school uniform on the first school day next year. A blazer is part of the uniform and it is expected that students wear it to and from school. **However, due to the expense of starting Secondary College, the blazer will not be compulsory until Term 2 for Year 7 students.**

Our suppliers Noone Imagewear, 283 Lower Heidelberg Road, East Ivanhoe operate a uniform shop on campus. The Uniform Shop is located on the 1st floor of the Thompson Carter wing and open on Tuesdays & Thursdays from 3.15pm – 5pm. **The campus shop is currently closed. Retail is available at East Ivanhoe Monday – Friday 10am – 5pm, Saturday 10am – 1pm.**

Attached is the latest information from Noone regarding appointments for fitting and purchasing school uniforms.

12. IMMUNISATION

Immunisation consent forms are attached. Please complete and submit **as soon as possible**. These immunisations are free and will take place during 2022.

- Human Papillomavirus Vaccine (HPV)
- Diphtheria, Tetanus and Pertussis (whooping cough) (BTX)

13. CAMPS, SPORTS & EXCURSION FUND (CSEF)

CSEF, provided by the Victorian Government, will continue in 2022 to assist eligible families to cover the costs of school excursions, camps and sporting activities. If you hold a valid means-tested concession card or are a temporary foster parent, you may be eligible for the CSEF.

Application forms are available from the General Office.

The allowance will be paid to the school to use towards expenses relating to camps, excursions or sporting activities for the benefit of your child. The annual CSEF amount per student will be \$225 for secondary students.

If you have qualified for the Camps, Sports and Excursion Fund (CSEF) you will be eligible for the State Schools' Relief Year 7 Uniform Package Initiative. **Application forms are available from the General Office.**

13. COSTS

There are many costs associated with starting Year 7. At Macleod College, we have payment plans that are available via COMPASS or by contacting the General Office on 9459 0222. The College has facilities to collect monies by COMPASS Education – On-line Payments, Bpay, cash, EFT or credit card.

The College's policy is that no student should be disadvantaged because of financial hardship and we are always aware that these costs may cause financial concern. If you should be in this situation, please contact our **Business Manager, Ms Nina Nigro** on 9459 0222.

Should you have any further queries about the above information, please do not hesitate to contact Ms Michelle Wallis, Assistant Principal at the College on 9459 0222 or at macleod.co@education.vic.gov.au

Due to the current COVID situation, I will no longer be able to hold the planned pre-enrolment information interviews for each child and their parent/carer. I look forward to catching up with everyone early next year.

Yours sincerely,



Mario Panaccio
Principal